

# RESOLUTION OF THE BOARD OF DIRECTORS OF LELY COUNTRY CLUB PROPERTY OWNERS ASSOCIATION, INC.

## **RE: ADOPTION OF REASONABLE RULES FOR INSPECTION AND COPYING OF OFFICIAL RECORDS**

WHEREAS, the Lely Country Club Property Owners Association, Inc., is a Florida corporation governed by Chapter 720, Florida Statutes (the "POA");

WHEREAS, Section 720.303(5), Florida Statutes, provides that the official records of the POA shall be open to inspection by any member or their authorized representative at all reasonable times;

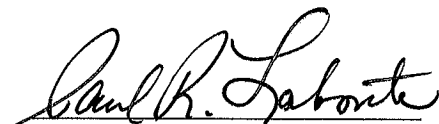
WHEREAS, the Board of Directors is authorized to adopt "reasonable written rules" governing the frequency, time, location, notice, and manner of such inspections and copying; and


WHEREAS, the Board desires to establish a clear policy to ensure member access while maintaining orderly operations and compliance with Florida law.

NOW, THEREFORE, BE IT RESOLVED THAT the following rules are hereby adopted:

1. **Written Request Required:** All requests to inspect or obtain copies of POA records must be submitted in writing to the POA's Community Association Manager ("CAM").
2. **Reasonable Specificity:** The request must clearly describe the records sought. Broad and/or vague requests may be returned for clarification.
3. **Response Time:** The POA will make records available for inspection within 10 business days of receipt of the written request, as required by the statute.
4. **Inspection and Delivery:** Records will be made available for inspection or copying at a reasonable time and location.
5. **Fees:** The POA will charge the statutory allowable fees for copies and administrative time, as defined in the statute.
6. **Multiple or Extensive Requests:** In the event of multiple, voluminous requests, the POA reserves the right to limit a specific member's request to no more than 2 requests per month. Hopefully, this can be coordinated with the requesting owner to narrow the clarity and scope.
7. **Good Faith Standard:** All requests shall be made in good faith and not for the purpose of harassment or undue burden on the POA's daily operations.

Duly adopted this 14 day of April, 2026.

  
Paul Labonte, as President

  
David Tate, as Secretary